

What is the 3-day plan?

Thursday, June 10

8:00 am – 2:00 pm	Golf Outing
11:00 am – 7:00 pm	Registration & Cyber Café Open
12:00 pm – 4:00 pm	Advanced Trustee Training Part 1
10:30 am – 8:30 pm	Pension Board Training (6.5 Hours)
12:00 pm – 3:45 pm	Pre-Conference Education Sessions
4:00 pm – 6:00 pm	Exhibit Hall Open
4:15 pm	Outdoor Flag Raised & Exhibits Open
5:00 pm – 6:00 pm	Meet & Greet with Exhibitors (Beer, Soda & Cash Bar)
7:30 pm – 8:30 pm	Open Forum – Panel of Attorneys

Friday, June 11

7:00 am – 5:00 pm	Registration Desk Open
7:00 am – 8:00 am	Continental Breakfast
8:00 am – 10:00 am	Opening Ceremony & Keynote
10:15 am – 10:30 am	Indoor Flag Raising / Fire Service Memorial
10:30 am – 4:00 pm	Exhibits Open
11:00 am – 5:15 pm	Pension Board Training (4.5 Hours)
11:30 am – 1:00 pm	Lunch in Exhibit Hall
11:30 am – 4:00 pm	Kickapoo Winery Lunch, Tour & Tasting/Guest Program
1:00 pm – 5:00 pm	Advanced Trustee Training Part 2
1:00 pm – 3:00 pm	Education Sessions (Admin/EMS/Operations)
2:30 pm – 3:00 pm	Refreshments in Exhibit Hall
3:00 pm – 4:30 pm	Education Sessions (Admin/EMS/Operations)
4:45 pm	IAFPD Annual Membership Meeting
6:00 pm – 11:00 pm	Sponsor Hospitality On-shore Patio Reception at Martini's
6:15 pm – 8:15 pm	Paddleboat Cruise / Reception 1 of 2
9:15 pm – 11:15 pm	Paddleboat Cruise / Reception 2 of 2

Saturday, June 12

7:00 am – 3:00 pm	Registration Open
7:15 am – 11:45 am	Advanced Trustee Training Part 3
7:30 am – 8:30 am	Free Breakfast for Honest Lawyers
8:00 am – 12:00 pm	Exhibits Open
8:00 am – 11:00 am	Peoria's Riverfront Market /Guest Program
8:30 am	Raffle Drawing in Exhibit Hall
9:00 am – 4:00 pm	Pension Board Training (5 Hours)
9:00 am – 3:15 pm	Education Sessions (Admin/Operations)
10:00 am – 12:00 pm	Ladies Auxiliary Hospitality (Before Shuttles Depart)
10:15 am – 10:45 am	Refreshments in the Exhibit Hall
10:30 am	Grand Prize Drawing in the Exhibit Hall
12:00 pm – 1:30 pm	Fire Service Luncheon, Legislative Awards & Keynote
12:00 pm – 4:00 pm	Shoppes of Grand Prairie/Guest Program
3:30 pm – 4:45 pm	Closing Session
6:00 pm – 9:00 pm	Tribute & Awards Dinner with Comedy Performance

Sunday, June 13

9:00 - 10:00 am	Board of Directors Quarterly Meeting
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Will
there be
prizes?

ABSOLUTELY! With appreciation for our loyal sponsors, conference registrants receive a special gift and the vendor booths have a lot of give-aways! For added excitement, the IAFPD booth has a collection of fire memorabilia, gift baskets and other fun prizes that are raffled during tradeshow hours.

We also invite our attendees to buy a raffle ticket (or two) and enter your chance to win a Luxury Vacation Package on The Big Island of Hawaii! This tropical vacation package includes 7 days of deluxe condo-style lodging for up to 6 people in the Waikoloa Beach Resort area. Located along the Kohala Coast that includes two championship golf courses and white-sands, The Bay Club (timeshare) is carved from lava fields, bathed in the ever-present tropical sun and offers dramatic views of the area that give new meaning to paradise.

Exploring the Big Island will bring spectacular scenery, tropical rain forests, waterfalls and exciting adventures to your travel excursion.

Raffle proceeds benefit the IAFPD Foundation Scholarship Program. The special raffle drawing will held during the Banquet on Saturday, June 12. Prize winner does not need to be present to win. For tickets, contact IAFPD 800-524-6620 or be sure to stop by the IAFPD Booth in the Exhibit Hall.

What is on the Program?



Thursday, June 10

All sessions are tentative and subject to change. Please refer to the IAFFPD website (www.iaffpd.org) for any changes that may have occurred since print.

Advanced Trustee Training

Noon–4:00 p.m.

Advanced Trustee Training, Part 1—Fire District Organization and Administration

John T. Brady, Attorney, Vonachen, Lawless, Trager & Slevin

This first session covers the basics of being a fire district trustee—resources, organization and structure, territory and governance issues, laws, and operating and administrative concerns.

Administration

1:00–2:15 p.m.

What Does a Board Secretary Need to Know? (T)

James Sinclair, Attorney, Stobbs and Sinclair, LLC

In this mini workshop, Mr. Sinclair will describe the duties of the board secretary, as well as regulations and guidelines that cover the Open Meetings Act compliance, meeting agendas, notices, and minutes, handling files, and correspondence and records.

1:00–2:15 p.m.

Should you Update Your District's Policies & Procedures? (T)

John Fassola, Attorney, Powers & Cronin, Ltd.

This program will be a "due diligence" workshop focusing on the policies and procedures which districts must or should or may want to have in place to comply with federal and state laws and regulations and to guide the operation of their fire department.

EMS

1:00–2:15 p.m.

Have we Broken the Law with our Medical Billing? (E)

Dan Hermes, Chief, Pleasant View FPD, Mike Hansen, Chief, Lincolnwood FD, Pat Mannix, Ambulance Billing Specialist, Andres Medical Billing, Ltd.

Medical billing is a complicated task that can easily be done illegally—without you even knowing. This panel of billing and legal experts will describe the keys to ensuring compliance when processing medical bills.

2:30–3:45 p.m.

What Makes EMS Provider Ethics Unique? (E)

Dan Hermes, Chief, Pleasant View FPD and Mike Hansen, Chief, Lincolnwood FD

EMTs faced a multitude of situations that require unique ethical decisions. Chiefs Hermes and Hansen will discuss a variety of these situations and the possible responses from an EMT. They will also discuss the current relevance of the National Association of Emergency Medical Technician's EMT Code of Ethics, which was written in 1978.

General Session

7:30–8:30 p.m.

Will it be a "Donnybrook"?

Annual Open Forum with Attorneys' Panel

James Sinclair, Attorney, Stobbs and Sinclair, LLC

This perennial favorite will pit your favorite fire protection district attorneys against each other to answer your questions and address the legal issues of concern to your district.

Operations

Noon–3:45 p.m.

Are You Ready to Conduct a Safe Live Fire Training Session? (E)

Greg Fisher, Retired, Illinois Fire Service Institute

Conducting live fire training in an acquired structure demands multi-step preparation and adequate training; it's much more than starting a fire and putting it out. Lives have been lost because of ignorance of, or even disregard for, the National Fire Protection Association standards 1403. Not adhering to this national standard has also cost districts money in the form of fees imposed by national, state and local regulatory agencies. Using real-life examples to illustrate the consequences of poor preparation and training, Mr. Fisher will summarize the NFPA standard for the proper paperwork, equipment and training for a live fire training and list structure features that must be evaluated before a live fire training exercise begins.

2:30–3:45 p.m.

What are Today's Fire Issues? (T)

Thomas Freeman, Chief, Lisle-Woodridge FPD and James Grady, III, Chief, Frankfort FPD

Chiefs Grady and Freeman will lead a discussion on current issues and trends, including promotions, hiring, getting creative with finances, lease purchase programs, fire station loans, the need for part time staff and volunteers—and whatever you have on your mind. They will also challenge you to confirm whether the Chiefs are meeting, the Trustees are meeting and the Officers are meeting—both internally and with their neighbors. This interactive session comes with one rule—you must bring your thoughts and ideas to share. There is no extra charge!

Pension Fund Trustee Training (PFTT)

10:30 a.m.–12:30 p.m.

The Prudent Public Pension Investor (P)

Darren Wright, Bank of Edwardsville and David Harrington, MB Financial
Panel discussion on the basic principles of prudent investing and factors which should be considered in properly setting up an Illinois fire or police pension fund portfolio.

1:00–2:15 p.m.

The DOI's Role in the Life of Your Pension Fund (P)

Allison Barrett, Lauterback & Amen, Scott Brandt, DOI
An overview of the oversight role the Illinois Department of Insurance has for the over 640 fire and police pension funds in Illinois. Topics will include the new online filing system for annual statements, periodic audits, advisory opinions, and hearing processes.

2:30–3:45 p.m.

Basic Auditing Principles for Public Pension Funds (P)

Chad Lucas, CAP, Sikich, LLP
This session will help trustees understand the annual audits of their fire and police pension funds. Discussion will include a review of the GASB requirements for pension fund audits and terms such as “net pension obligation.”

4:00–5:00 p.m.

Everything you Ever Wanted to Know about Qualified Domestic Relations Orders (QILDROs) (But Wished You Didn't Have to Ask) (P)

Cynthia Fain, ITRS
Public pension funds have been bombarded by QILDROs in the last few years. Learn how a fire or police pension fund should manage the inquiries by its members, the ex-spouses and their attorneys in preparing QILDROs and how the fund should ensure the QILDROs are properly implemented.

7:00–8:30 p.m.

Illinois Pension Reform: Where We Are and Where It is Going? (P)

Carolyn Clifford, OBKCG, Ltd., Kathy O'Brien, Illinois Municipal Retirement Fund (IMRF), Jim McNamee, Illinois Public Pension Fund Association
Discussion on current proposals for public pension reform in Illinois and review of any new legislation that has been passed.

Advanced Trustee Training

1:00–5:00 p.m.

Advanced Trustee Training, Part 2—Finances, Procurement and Legal Liability

James Sinclair, Attorney, Stobbs and Sinclair, LLC
The second session in the ATT Program examines taxes, budgets and finances, legal liability, procurement and acquisitions, and station construction.

Administration

1:00–2:30 p.m.

OMA/FOIA: Are You Ready? Tips for Dealing with the New Rules, Pension Part I (T, P)

Mary Spiegel, Attorney, Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C.

New rules have taken effect as of January 1, 2010 under both the Open Meetings Act and the Freedom of Information Act. Find out what your district needs to do to be in compliance and stay out of trouble!

1:00–2:30 p.m.

People Problems? Labor/Management Issues in the Fire Service (T)

Karl Ottosen, Attorney, OBKCG, Ltd., and Tom Duda, Attorney, Law Offices of Thomas W. Duda

This program will focus on personnel issues arising in the fire service and provide guidance about how to deal with the problems that arise involving fire department personnel.

3:00–4:30 p.m.

OMA/FOIA: Are You Still Ready? More Tips for Dealing with the New Rules, Pension, Part 2 (T, P)

Mary Spiegel, Attorney, Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C.
This session is a continuation of Part I.

3:00–4:30 p.m.

What is the Role of the Firefighter at a Crime Scene? (T)

Bernie Weiler, Attorney, Mickey, Wilson, Weiler, Renzi & Andersson, P.C.
What should fire department personnel do and not do at an incident which may also be a crime scene? What policies should the district board of trustees have in place to address this issue?

EMS

1:00–2:30 p.m.

How Should You Document Unusual Occurrences? (E)

Dean Frieders, Partner, Mickey, Wilson, Weiler, Renzi & Andersson, P.C.
Both EMS and fire personnel face a common challenge of documenting unusual occurrences during the course of a call. When something unexpected occurs—a patient is dropped while in transport, a fire rekindles after the fire department leaves, a fight breaks out at a car accident scene—many departments either completely fail to document the occurrence or do so in a manner that is not in their best interests. Mr. Frieders will describe how to properly document these unusual events that also protects the liability of all parties involved.

>More

EMS Sessions Continued

3:00–4:30 p.m.

Are You Paying Attention? Keys to Situational Awareness (E)

Dan Hermes, Chief, Pleasant View FD and Mike Hansen, Chief, Lincolnwood FD

EMTs must have heightened sensitivity to environmental threats and risks—both environmental and political. Chiefs Hermes and Hansen will teach situational awareness skills for survival both on the fireground scene, as well as in the administrative side of the job.

Operations

1:00–1:30 p.m.

Rural Rescue/Combine Roll-over Demo (E)

Nick Dinges, Instructor, Illinois Fire Store and Amboy FD and Tony Dinges, Byron FD

Each year around 100 farmers are killed in tractor rollover incidents in the United States. This demo will use ResQTec equipment to safely and efficiently remove someone trapped during a tractor rollover. The demo will encompass stabilizing of tractor then lifting techniques to remove the patient from beneath the tractor. This demo will be repeated at 9:45-10:15 a.m., Saturday.

1:00–2:30 p.m.

How Does Aging Impact Retention in the Fire Service? (T)

Jeff Cash, Chief, Second Vice Chairman, National Volunteer Fire Council

Older volunteer firefighters who age out of service are leaving holes that are more and more difficult to fill, creating a major problem for the fire service. Districts are finding it difficult to attract and sustain members due to a range of reasons, including increased demands on people's time, longer commuting distances to and from work, the prevalence of two-income households, migration out of smaller or rural communities, and increased training requirements. Chief Cash will focus on retention and recruitment challenges delving into the reasons why there has been a decline in the number of volunteers in the fire service, and giving recommendations and solutions for these challenges.

1:00–2:30 p.m.

Why do you Need a Chaplain? Part 1 (T)

Jennie Swanson, Chaplain, Illinois Corps of Fire Chaplains, Inc.

Psychological and human needs at fire scenes are becoming more of a priority. Many districts rely on local pastors to comfort victims, but responding to a tragedy requires more than a religious perspective. A trained fire chaplain offers a new standard of care for fire districts, especially when supported by leadership and incorporated into the framework and culture of the district. Learn from the Illinois Corps of Fire Chaplains, Inc. how a trained fire chaplain is an asset to your district and your community, how to identify potential chaplains (even within your ranks), and how to train them...for minimal cost or even free.

3:00–4:30 p.m.

Why do you Need a Chaplain? Part 2 (T)

Jennie Swanson, Chaplain, Illinois Corps of Fire Chaplains, Inc.

Continuation of Part 1 offered at 1:00–2:30 p.m.

3:00–4:30 p.m.

What are the Benefits of Establishing a Junior Fire Fighter Program? (T)

Jeff Cash, Chief, Second Vice Chairman, National Volunteer Fire Council

Recruitment is a major issue facing the fire service and districts must be creative as they address these challenges. Chief Cash will discuss how a junior firefighter can benefit your district's recruitment, focusing on the national program developed by the National Volunteer Fire Council (NVFC), in partnership with Tyco International and Spartan Motors Inc., where departments can find the resources, tools, and information they need to help develop, grow, enhance, and promote junior firefighter programs.

Pension Fund Trustee Training (PFTT)

11:00 a.m.–12:00 p.m.

Optimizing the Investment of Pension Fund Assets under the Illinois Pension Code (P)

Tom Sawyer, Falduto & Sawyer

This session will review the basic constraints under the Illinois Pension Code for investment of Article 3 and 4 pension fund assets, as well as discuss strategies that boards can use to improve investment returns while properly balancing risk.

1:00–2:30 p.m.

OMA/FOIA: Are You Ready? Tips for Dealing with the New Rules (P)

Mary Speigel, Ancel, Glink

New rules took effect on January 1, 2010 under both the Open Meetings Act (OMA) and the Freedom of Information Act (FOIA). Find out what your district needs to do to be in compliance and stay out of trouble!

3:00–4:30 p.m.

OMA/FOIA: More Tips for Dealing with the New Rules (P)

Mary Speigel, Ancel, Glink

This is the second part of the OMA/FOIA session presented at 1:00 p.m. and a continuation of the 13-part training.

4:30–5:15 p.m.

Fiduciary Responsibility of Pension Fund Trustees (P)

Shawn Flaherty, OBKC&G, LLC

Explanation of what it means to be a fiduciary and the expectation of trustees in this role. Discussion will include an overview of fiduciary insurance coverage.

Advanced Trustee Training

7:15–11:45 a.m.

Advanced Trustee Training, Part 3a—Personnel and Human Resources for Career Trustees (T)

Shawn Flaherty, Attorney, OBKC&G, Ltd.

In the final session of the ATT Program you will learn about the Board of Fire Commissioner requirements for personnel, pensions, disability and death benefits, labor and employment issues and safety and training issues.

Administration

9:00–9:30 a.m.

What Have They Done to Us this Time? (T)

Chuck Vaughn, IAFFPD Lobbyist, Timothy Deutsche, Legislative Liaison

The IAFFPD Legislative team will review significant legislative changes and offer insights on pending legislation.

9:30–10:15 a.m.

Do You Know How They Make Sausage? Understanding the Legislative Process (T)

Karl Ottosen, Attorney, OBKC&G, Ltd., Chuck Vaughn, IAFFPD Lobbyist, and Timothy Deutsche, Legislative Liaison

Review the legislative process and how a bill becomes law in the General Assembly in Springfield's prevailing circumstances.

10:45–11:45 a.m.

The Judge Said What?! Annual Legal Update (T)

Joe Miller, Attorney, OBKC&G, Ltd.

Experienced fire protection district attorneys will review significant legal developments over the preceding 12 months. This will include discussion of cases from Illinois and federal courts.

1:45–3:15 p.m.

Are You Liable? Current Liability Issues in the Fire Service (T)

Steve DiNolfo, Attorney, OBKC&G, Ltd., Andrew Keyt, Attorney, Keyt, Heyl, Royster, Voelker & Allen

One of the primary responsibilities of the board of trustees is risk management. This program will update trustees and administrators regarding new liability risks faced by fire protection districts.

Operations

9:45–10:15 a.m.

Rural Rescue/Combine Roll-over Demo (E)

Nick Dinges, Instructor, IL Fire Store, Amboy FD and Tony Dinges, Byron FD

Each year around 100 farmers are killed in tractor rollover incidents in the United States. This demo will use ResQTec equipment to safely and efficiently remove someone trapped during a tractor rollover. This demo is a repeat of the Friday afternoon demo.

10:45–11:45 a.m.

How will the Minimum Training Requirements Affect our District? (T, P)

John Swan, Chief, Colona FD

The Illinois Fire Services Association (IFSA) Minimum Firefighter Training

Requirements Committee was formed in 2009 and charged to research training requirements. With a geographically diverse state finding common ground can be a challenge. With sound leadership and a clear direction the Committee has developed a recommendation and is now ready to present it to the Illinois Fire Service. Come with an open mind and plenty of questions for Chief Swan, co-chair of the committee, and join in the conversation!

10:45–11:45 a.m.

Can You Show Me the Money? (T, P)

Nick Dinges, Instructor, Illinois Fire Store and Amboy FD and Jeff Bryant, President, Illinois Fire Store and Amboy FD

Your district needs funding, but where can you find it? Mr. Dinges and Mr. Bryant will identify statewide sources of funding and grants from state, local and private sources. You will leave the session with the resources and knowledge to locate and secure district funding. And, with the inspiration to gain the funding for the much needed equipment!

1:45–3:15 p.m.

How does Social Networking Work? (T)

Norvin Collins, Battalion Chief, Tualatin Valley Fire & Rescue

A strong social network is easy to develop and effectively use with just a little guidance. In this session, you will work with peers to develop a (or enhance an existing) social network. Chief Collins will explore the reasoning behind social networks with a hands-on approach to starting, growing, and finding a network. You may be surprised as to how easy it is to grow and strengthen your fire district with a broad social network.

Pension Fund Trustee Training (PFTT)

9:00–10:15 a.m.

The Evolving Legal Dynamics of Correcting Mistakes in Pension Benefits (P)

Erika Thomas, OBKC&G, LLC

This session will address the legal quandaries created by mistakes made in pension benefits calculations and how funds have tackled correcting these errors while balancing their fiduciary responsibilities within the legal constraints.

10:45–11:45 p.m.

Basic Accounting for Public Pension Funds (P)

Nathan Gaskill, Lauderbach & Amen

Review of what pension fund trustees should expect to review and understand in their funds' basic monthly financial statements.

1:45–3:00 p.m.

Demystifying the Actuarial Process (P)

Art Tepfer, Tepfer Consulting

Review of how an actuary report is prepared, including a discussion on determining the assumptions used in preparing the report.

3:00–4:00 p.m.

Calculating Pension Benefits (P)

Alison Barrett and Nathan Gaskill, Lauderbach & Amen

This session will be a question/answer format focused on how pension benefits are calculated. Particularly tricky calculations such as combined credible service situations.

What's happening?



Golf Outing

Thursday morning

The IAFFPD Foundation invites your participation in the 13th Annual Golf Outing to benefit its Scholarship Program. Proceeds go directly to the IAFFPD Foundation that annually contributes to Illinois community colleges that offer a fire service curriculum. See page 13 for details, including ticket information.

Opening Ceremonies and Keynote

8:00–10:00 a.m., Friday

The event begins with opening remarks by the Association's leadership and our statewide dignitaries, followed by an inspiring message on Duty, Pride & Tradition by Chief Eddie Enright.

Flag Raisings and Fire Service Memorial

4:00 p.m., Thursday and 10:00 a.m., Friday

IAFFPD will have two official flag raisings. The first will open the Conference on Thursday afternoon with a brief outdoor dedication. The indoor ceremony on Friday morning will open the exhibits and feature the Fire Service Memorial, a special event and dedication to remember those we have lost.

Exhibit Hall

4:00–6:00 p.m., Thursday

10:30 a.m.–4:00 p.m., Friday

8:00 a.m.–Noon, Saturday

See what's hot with fire equipment, apparatus, supplies and gear put on display in the exhibit hall where we expect more than 80 commercial manufacturers, distributors and educational displays.

Fire House Lounge

Thursday, Friday and Saturday during exhibit hours

This is the place to be! While visiting the exhibit hall, stop by the Fire House Lounge to see videos of cutting-edge products and services, check your email in the Cyber Café, and meet with friends or exhibit representatives while enjoying refreshments.

Firefighters' Pride Fire Truck Beauty Contest

During exhibit hours

In this exhibit hall feature you will get to identify your choice for the most beautiful apparatus. This is all for fun—the winner will receive a blue ribbon and bragging rights!



2009 1st Prize People's Choice
Alexis Fire Equipment

Live Demos

1:00 p.m., Friday and 9:45 a.m., Saturday

This demo will use ResQTec equipment to safely and efficiently remove someone trapped during a tractor rollover. The demo will encompass stabilizing of tractor then lifting techniques to remove the patient from beneath the tractor. This demo will be repeated at 9:45 a.m., Saturday.

Fire Service Luncheon

12:00–1:30 p.m., Saturday

This special event is for all fire service personnel and suppliers, as well as guests who do not wish to attend the shopping excursion. The Legislator of the Year Award will be presented, followed by Keynote Speaker Norvin Collins who will present an overview on Social Networking (See page 6 for details.) Tickets (\$20) can be ordered on the registration form on page 15.



Riverfront Events

8:00 p.m.–Midnight, Friday

Two (back-to-back) evening cruises are being arranged to allow all attendees the opportunity to unwind, visit with friends and enjoy the fresh air, music, drinks and hors d'oeuvres while cruising along the Peoria River. Choose the first cruise that departs at 6:15 p.m. or the later cruise that departs at 9:15 p.m.

On-Shore Patio Reception

Friday Night

For attendees not aboard the Paddleboat, there is an on-shore reception with more fun and socializing. Attendees will enjoy live music, hors d'oeuvres, good spirits and the company of others at an outdoor covered patio located two doors from the boat dock. Shuttle services will be running throughout the evening to and from the host hotels and riverfront events.

Tribute—IAFFPD's Banquet and Presentation of Awards

6:30 p.m., Saturday

The final evening brings people together for an enjoyable dinner, recognizes trustees for their years of service and presents the outstanding service award. A unique comedy performance will bring a few faces we all know and remember: Bob Hope, Red Skelton & Jimmy Durante. Tickets (\$35) can be ordered on the registration form on page 15.

