

**A note from the Office of the  
State Fire Marshal and the  
Illinois Fire Chief's  
Foundation.**

The Office of the State Fire Marshal and the Illinois Fire Chief's Foundation feel there is a great need for training senior officers who act in, or aspire to, the chief officer rank in their organization. As a senior officer in your department you are faced with many responsibilities not covered specifically in company officer training. We have put together a two-day mini-symposium for senior officers to help you better understand the duties and liabilities. This program is for senior officers who may be new at the chief officer rank or who act to support that administrative function regardless of rank.

The class will be **limited to 50 senior officers**, so it is imperative that you fax your registration in as quickly as possible. **There is no charge for this class. Deadline is February 8, 2008.**

A block of rooms has been reserved at the **Shrine Hotel**, for the nights of **Friday, February 22 and Saturday, February 23, 2008**. The Shrine Hotel is located at 451 S DeMazenrod Drive. Belleville IL. Please indicate on the registration form if you will require a room or not for each night. Rooms are available on a first come registration basis for those traveling 35 miles or more for reimbursement.

The amount of knowledge that will be shared at this symposium is substantial as is coming to you for no cost. The OSFM and IFCA Foundation are working cooperatively to bring these mini-symposiums through-out the state and will continue to do so.

**February 23-24, 2008**

**Goal**

**To produce a comprehensive guide to utilize as a tool by the senior officer for leadership and management of Fire Departments in the State of Illinois**

**Saturday**

- 7:30-8:15a Coffee and Registration
- 8:15-8:45a Introductions of participants and history of the program
- 8:45-9:45a Roles of the Fire Officer /from Buddy to Boss
- 9:45-10:00a BREAK
- 10:00-12:30p Team Building
- 12:30-1:00p LUNCH
- 1:00-3:00p Laws, Regulations and Standards
- 3:00-3:15p BREAK
- 3:15-4:00p Budget
- 4:00-5:00p Planning

**Sunday**

- 7:30-8:15a Breakfast
- 8:00-9:30a SOP's
- 9:30-10:00a OSFM/IFCA Services
- 10:00-10:15a BREAK
- 10:15-12:00p Conflict Resolution
- 12:00-12:30p LUNCH
- 12:30-2:30p Firefighter Safety

**Each attendee is expected to attend both days..**

The Senior Officer Development for the Twenty-First Century Seminar is a cooperative effort by the OSFM and IFCA Foundation to best serve the fire service by presenting current topics of concern by qualified senior officers.

*This program is designed as an interactive program with its success directly related to your participation.*

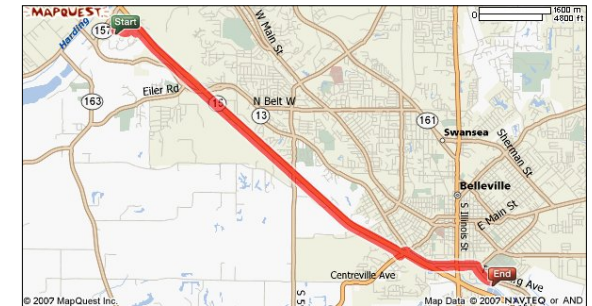
**PANEL  
PRESENTING TOPICS:**

**Deputy Chief Patrick Kenny**  
*Western Springs FD*

**Chief Bob Graham, Ret.**  
*Lake Bluff FD*

**John Fennell**  
*General Counsel, OSFM*

**Chief Greg Render**  
*Signal Hill FPD*



**Directions from Hotel:** Start out going NORTH on S. DEMAZENROD DR toward CHURCH CIRCLE DR. Turn right to stay on S. DEMAZENROD DR . Turn left to stay on S. DEMAZENROD DR . Turn right onto IL-15E. Take the CENTREVILLE AVE/IL-158 ramp toward MILLSTADT. Turn left onto IL-158/ CENTREVILLE AVE. Turn right onto S BELT W/IL-13/ IL-158. Turn right onto FREEBURG AVE/IL-13

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Address: (street, city, zip) \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Lunch will be served on both days**

Please fax Registration Form to Maureen, IFCA Office

Fax # (847) 966-0782

Do you need a room for the night of Fri. 02/22/08: \_\_\_ Yes \_\_\_ No

Do you need a room for the night of Sat 02/23/08: \_\_\_ Yes \_\_\_ No

Registration is on a FIRST COME—FIRST SERVE BASIS. **Deadline is 02/08/08.**

and is **limited to first 50 students. There is no charge for this class. Hotel rooms on a first registration basis & traveling 35 miles or more for reimbursement.**

IFCA Foundation  
PO Box 7  
Skokie IL 60076-0007

THE ILLINOIS FIRE CHIEFS'  
FOUNDATION  
and the  
OFFICE OF THE  
STATE FIRE MARSHAL



Present

*Senior Officer Development  
for the  
Twenty-First  
Century*

*Hosted by:*  
**Signal Hill FPD**  
**Mini-Symposium Location:**  
*SWIC Training Tower  
1521 Freeburg Avenue  
Belleville Illinois*  
**February 23-24, 2008**